

Wickham Parish Council

Recreation Committee

Minutes of a meeting of the above Committee held at Wickham Centre on Tuesday 6th June 2017 at 7.36pm.

Present: Sue Roger-Jones (Chairman), Trevor Astbury (Vice-Chairman Wickham), Alan Ediss (Vice-Chairman Knowle), Angela Clear, Di Frost, Justin Gamblin, Nick Guy, Tim Harper, Loraine Rappe.

Parish Clerk Nicki Oliver.

- 1 **To receive apologies for absence** Adrian Brown, Co-opted member Barry Causer.
- 2 **To receive declarations of interest on agenda items** None.
- 3 **To adjourn meeting to allow participation by members of the public** Not required.
- 4 **To elect a vice-chairman / vice-chairmen for the ensuing year** Trevor Astbury elected for Wickham and Alan Ediss for Knowle.
- 5 **To review the terms of reference for this committee (see overleaf)** No changes proposed.

5.1 Wickham

1. To review maintenance requirements for the recreation ground, football pitch, pavilion, tennis courts and play area, The Circle play area, all weather pitch, Community Centre play area and skatepark.

1.1 Replacement overhead barrier to the recreation ground **It was agreed to recommend to Full Council that a quote from JB Corrie be accepted in the sum of £2,354,18 + VAT (three quotes considered)**

1.2 Stand alone disabled WC / store for the recreation ground **A quote from Philspace for a disabled WC and store within a shipping container was discussed. No proposals to proceed at present.**

1.3 Refurbishment proposals for pavilion **An external repaint is needed in the very near future. Options to be considered.**

1.4 Proposal for a major project to replace and refurbish the recreation ground play area **Options to be researched.**

2. To receive update from Wickham Community Tennis Club (Chairman)

2.1 Update on the installation of a club house, management plans (Clerk) **The club house is due to be installed this week.**

A new session for seniors has begun on Tuesday mornings.

An extension to the PC/Tennis Club facilities agreement is required to include the management of the club house. Action Clerk.

5.2 Knowle

1. To review maintenance requirements for adopted areas and receive reports of other work required: hall, football pitches, village green, skatepark, hard court, Greater Horseshoe Way, Victoria Mews, Consort Mews and Barbastelle Walk play areas.

Requests were made for new or replacement benches in the play areas and new signage for the village green to include keeping dogs under control. Clerk to provide some options for consideration.

Proposals for planters for South Square were discussed and it was agreed to recommend to Full Council that six Manchester Flower Baskets be purchased from Broxap at £535.00 + VAT each excluding delivery, installation and plants. To be funded by the Knowle commuted sum for open spaces.

There are plans for a Picnic in the Park at Knowle Haven on 17th June as part of the Great Get Together campaign inspired by the death of Jo Cox.

Knowle Village Residents Association would like to enter Knowle for the HALC Village of the Year competition.

- 6 To identify any unmanaged risks within this committee's remit** None.
- 7 Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
- 8 Recent correspondence/ reports from meetings attended of relevance to this committee** None.

Meeting closed 8.36pm

Recreation Committee

Terms of Reference adopted by Full Council 25th June 2007

Reviewed and amended March 2015

Reviewed without amendment 6th June 2017

1. The Recreation Committee is constituted as a Standing Committee of the Parish Council. The Committee composition shall be **a minimum of** six Councillors as voting members, with three members constituting a quorum.
2. Minutes of all meetings are to be kept and forwarded to the Parish Clerk for circulation. The Committee may appoint sub-committees to investigate and report back on any aspect related to sport, recreation and ancillary subjects.
3. The Committee will administer all sports facilities in the Parish. In co-ordination with the Parish Clerk, it will ensure the economic maintenance and availability of all buildings, playing areas, pitches, courts, recreation play areas, amenity spaces and all maintenance equipment under the Parish Council's control.
4. Whilst remaining under the administration of the Clerk, the Committee will oversee the time receipts of sports revenues and the efficient availability and allocation of grounds to sports organisations
5. The Committee will make proposals, obtain approvals, implement and oversee the further development of all Play and Recreational Areas as requirement demands and funding permits.
6. The Committee will ensure that maximum advantage is taken of available grants for sport, play and recreation for which the Parish Council may be eligible and will encourage fund-raising activities in support of sports and recreational facilities.
7. The Committee will liaise with the appropriate departments of local authorities to ensure that maximum benefits are derived from co-operation with such bodies
8. All correspondence should be conducted through the Parish Clerk wherever possible.
9. The Committee is authorised to commit Parish Council Funds to a limit of £500 (Five Hundred Pounds) without formal Parish Council approval, provided this amount had been provided for in the Annual Precept