



Wickham Parish Council

Minutes of a meeting of the above Council held at Wickham Centre on Tuesday 19th September 2017 at 7pm.

Present: Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Alan Ediss, Therese Evans, Di Frost, Justin Gamblin, Nick Guy, Loraine Rappe.

County Councillor Patricia Stallard, eight members of the public, Parish Clerk Nicki Oliver

Prior to the start of the meeting a minute's silence was held in memory of retired councillor Jenny Hollis who has died. Jenny was a dedicated councillor who served the council for ten years from 2005-2015 including time as Chairman of the Planning Committee.

Presentation of 2017 Garden Awards **The Chairman and Cllr Evans presented this year's awards. Congratulations to all who entered.**

Wickham Parish Cup **Carol Batterson - Manor Close**
Brian Sharp Cup **Malcolm and Norma Short - St Nicholas Row**
Best Original Garden **Paul and Sally Barker - Warwick Way**
Highly Commended/Commended
Pamela Ray - Mayles Lane
Jean McKay - Manor Close
John and Pat Hartley - Wykeham Field
George and Ann Condie - Wykeham Field

- 1. To receive apologies for absence** Adrian Brown, Nick Guy, Co-opted Recreation Committee member Barry Causer.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**

Resident of Old Knowle, Sheila Chambers, asked whether WCC would maintain or remove the street lights on the loop road that it has purchased as part of the affordable housing sites package. Cllrs Evans and Clear to investigate.

3.1 To receive Safer Neighbourhood concerns from the community No report this month.

3.2 Report from County Councillor Report circulated prior to meeting. Cllr Stallard advised that no decisions on cuts to services have been made yet despite the articles in the press.

3.3 Reports from District Councillors The organisers of the Taste of Wickham festival were congratulated on a very successful event. Recent news suggests that Welborne will have a 'well being hub' which follows reports that no health care facilities were being planned for the new development.

Wickham Court in Boarhunt has made an application for a further 240 residential park homes which will impact on Wickham's service providers if permitted.

3.4 Questions from members of the public None.

3.5 Chairman's announcements The Chairman advised that Tim Harper has resigned as he is moving away from the area. Tim was thanked for his time and work for the council. The vacancy will be publicised.

4. Meeting resumed to consider the following agenda items:

4.1 To approve the minutes of the Full Council meeting held 18th July 2017 Minutes approved and signed.

4.2 General Purposes Committee report (Cllr Gamblin) Next meeting 3rd October.

4.3 Lighting / Highways Representative report Yellow lines have been installed, still a short section missing in Station Close.

4.4 Planning Committee report (Cllr Frost)

4.4.1 To receive minutes of meeting held 5th September 2017 Minutes received.

4.4.2 To note response to WCC's Gypsy & Traveller sites consultation Noted.

4.5 Recreation Committee report (Cllr Roger-Jones)

4.5.1 To receive minutes of meeting held 5th September 2017 Minutes received.

4.5.2 Proposal to allocate a budget of £70k from the asset sinking fund towards a project to replace and refurbish the Wickham Recreation Ground play area in 2018/19 Resolved.

4.5.3 Proposal to sign the updated partnership agreement between Wickham Parish Council and Wickham Community Tennis Club to include the management and maintenance of the clubhouse Resolved with an increase in the contribution to the sinking fund of £200 annually to be made by the club to take account of the clubhouse.

4.6 Water Meadows Trust report. (Cllr Roger-Jones)

4.6.1 To receive minutes of meeting held 5th September 2017 Minutes received.

4.6.2 Proposal to increase the payment to Paul Collins for maintaining the meadows from £200 a month to £450 to take account of additional work required. (Last reviewed in 2012.) Resolved.

4.7 Finance Committee report:

4.7.1 Proposal to continue to support the WCC Market Towns Development Officer project through shared funding with Wickham Chamber of Commerce Resolved.

4.7.2 To receive signed quarterly bank reconciliation Received.

4.7.3 To receive external audit report Received.

4.8 Projects reporting to Full Council

4.8.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans) Next Community Liaison meeting due to be held on 5th October.

4.8.2 *Monitoring WCC Local Plan (Cllr Evans)* **No further news.**
4.8.3 *Moyse proposals/Knowle Water meadows* **Winchester City Council intends to hold its own consultation exercise regarding the housing proposals in the near future.**

4.9 *Reports from representatives of outside organisations including:*

4.9.1 *Wickham Community Association (Cllr Roger-Jones)* **All going well.**

4.9.2 *Wickham Youth Club (Clerk)* **All going well.**

4.9.3 *Knowle Youth Club* **All going well.**

4.9.4 *Knowle Village Residents Association (Cllr Ediss)* **The new committee is working well, the next edition of the Knowle Post will be circulated shortly.**

4.9.5 *Wickham Community Tennis Club (Cllr Ediss)* **The community side of the club is very active. The committee is very hardworking and effective.**

4.9.6 *Wickham Village Team* **The Team is planning the Christmas switch on event and is looking forward to the replacement Market Towns Officer being appointed.**

4.10 *Reports on other recent meetings attended by Councillors/Clerk*

Cllr Rappe responded to WCC's survey regarding councillors' remuneration and was invited to attend a panel to discuss further. Cllr Rappe believes that to attract younger members councils need to be able to offer some financial compensation.

Cllr Rappe also attended the Southern Parishes Forum, a networking group that involves all the parishes to the south of Winchester District. Cllr Rob Humby HCC Executive Member for Environment and Transport answered questions on his portfolio interests. Notes to be circulated.

5. Recent correspondence

The Voice of the Councillor - Report by the De Montfort University and Municipal Journal Councillor Commission. To consider the report and recommendations. **Report noted. Whiteley TC Chairman Cllr Mike Evans who was part of the Commission has offered to speak to the PC on the report if invited.**

6. Accounts for payment It was resolved to pay accounts shown on pages 4 - 6.

7. To note bank balances

Bank balances 19.9.17

Water Meadows	£17,925.00
PC current ac	£110,546.00
PC interest ac	£219,231.00
	<u>£347,702.00</u>

Wickham Parish Council Accounts for Payment August 2017

		Recipient	Amount	VAT inc	Notes *payments to Clerk
Administration					
1	BACS	Nicki Oliver	£1,399.66		Clerk's salary
2	BACS	Home as office	£51.25		*Clerk's expenses
3	BACS	Telephone and internet	£44.25		*Clerk's expenses
4	BACS	Clerk's expenses	inc with Sept		*Visits to Knowle/ exp
5	BACS	HCC	£502.19		Employee and employer's pension conts
6	DD	Lloyds	£15.30		Bank charges
7	BACS	Wickham Centre	£112.80		Room hire
Grounds contract					
8	BACS	Paul Collins £2,012.50 £1,462.75 £0.00 <u>£120.00</u> Total	£3,595.25		Wickham: as contract Knowle: as contract Wickham extras: Knowle extras: hedge cutting, extra cut to pitch, mark out
9	BACS	OCS £385.92 <u>£468.94</u> Total	£854.86	√	Empty dog bins / play area safety checks Wickham Ditto Knowle
10	BACS	Stuart Scott	£140.70		Hedge cutting
11	BACS	Yellow Shield	£92.00	√	Replacement dog bins for Knowle
Recreation Committee					
12	DD	British Gas	£14.37	√	Electricity for tennis courts floodlights Tennis Club to reimburse
13	DD	British Gas	£50.56	√	Gas for pavilion
14	DD	British Gas	£11.18	√	Electricity for all weather pitch flood lights
15	DD	Southern Electric	£13.00	√	Electricity for pavilion
16	BACS	RG Warwick	£18.52	√	Barrier tape, bin liners, cable ties
17	BACS	Derek Pilcher	£140.00		Repair pavilion roof
18	BACS	Net Solutions	£1,334.00	√	Repairs to all weather pitch net

Knowle hall & car park					
19	BACS	Widley Landscapes	£52.80	√	Knowle car park landscape maintenance
20	BACS	Kirsty Raggett	£879.20		Caretaking
21	BACS	British Gas	£95.39	√	Gas for hall
22	BACS	British Gas	£416.75	√	Electricity for hall
23	BACS	Derek Pilcher	£470.00		Brackets for goal posts, convert emergency lights with photo cells
24	BACS	Firecare & Security	£88.00	√	Intruder annual monitoring
New projects					
25	BACS	Loos for Dos	£504.00	√	WCs for Taste of Wickham
		Total	£10,896.03		
Water Meadows					
1	BACS	Paul Collins	£200.00		Maintenance July
2	BACS	Zurich	£1,148.88		Insurance
		Total	£1,348.88		

Wickham Parish Council Accounts for Payment September 2017

		Recipient	Amount	VAT inc	Notes *payments to Clerk
Administration					
1	BACS	Nicki Oliver	£1,399.66		Clerk's salary
2	BACS	Home as office	£51.25		*Clerk's expenses
3	BACS	Telephone and internet	£44.25		*Clerk's expenses
4	BACS	Clerk's expenses	166.54		*Visits to Knowle/ exp
5	BACS	Viking	£25.06	√	First aid kits for Taste of Wickham volunteers
6	BACS	HCC	£502.19		Employee and employer's pension conts
7	DD	Lloyds	£18.25		Bank charges
8	BACS	Hazel's Florist	£41.00		Chairman's allowance (Get well)
9	BACS	Hazel's Florist	£45.00		Chairman's allowance (Funeral)
10	BACS	St Nicholas PCC	£3,640.00		Print and deliver annual report with summer Parish Mag
11	BACS	BDO	£720.00	√	External audit
Grounds contract					
12	BACS	Paul Collins			
		£2,012.50			Wickham: as contract
		£1,462.75			Knowle: as contract
		£620.00			Wickham extras: extra pitch cuts, cut back around all weather pitch and skatepark, mark out pitches, clear away after vandalism, clear pavement outside Wickham Croft, cut back hedges Hoads Hill
		<u>£220.00</u>			
		Total	£4,315.25		Knowle extras: extra cuts to pitches, mark out two new pitches for juniors

Grounds contract cont.					
13	BACS	OCS	£385.92		Empty dog bins / play area safety checks Wickham
			£468.94		Ditto Knowle
		Total	£854.86	√	
14	BACS	Stuart Scott	£140.70		Hedge cutting
15	BACS	Yellow Shield	£92.00	√	Replacement dog bins for Knowle
16	BACS	Earth Anchors	£226.74	√	Post for replacement dog bins
Recreation Committee					
17	DD	British Gas	£39.43	√	Electricity for tennis courts floodlights Tennis Club to reimburse
18	DD	British Gas	£13.10	√	Electricity for all weather pitch flood lights
19	DD	Southern Electric	£13.00	√	Electricity for pavilion
20	BACS	Mole	£174.23	√	Padlock & chains for Knowle goals, all weather pitch, repairs
21	BACS	RG Warwick	£13.28	√	Padlock for new barrier
22	BACS	HB Sports	£774.00	√	Repair all weather pitch and maintenance
23	BACS	JB Corrie	£2,825.02	√	Replacement overhead barrier for rec
24	BACS	Derek Pilcher	£278.00		Ease pavilion roller shutters, replace window catches so they open, fit new basin taps to pavilion
Knowle hall & car park					
25	BACS	Widley Landscapes	£52.80	√	Knowle car park landscape maintenance
26	BACS	Kirsty Raggett	£750.00		Caretaking
27	BACS	Firecare & Security	£293.58	√	CCTV annual monitoring
28	BACS	Biffa	£293.58	√	Bin emptying
New projects					
29	BACS	OCS	£1,384.88	√	Install flower baskets at Knowle
		Total	£19,187.65		
Water Meadows					
1	BACS	Paul Collins	£200.00		Maintenance August
		Total	£200.00		

Meeting closed 9.14pm

Signed

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