



Wickham Parish Council

Minutes of a meeting of the above Council held at Wickham Centre on Tuesday 18th July 2017 at 7pm.

Present: Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Adrian Brown, Alan Ediss, Therese Evans, Di Frost, Justin Gamblin, Nick Guy, Tim Harper, Loraine Rappe.

Martin Hawthorne WYG, Co-opted Recreation Committee member Barry Causer, one member of the public, Parish Clerk Nicki Oliver

- 1. To receive apologies for absence** County Councillor Patricia Stallard.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**

Martin Hawthorne provided an update on Moyse proposals/Knowle Water meadows: preparatory work is being carried out with a view to submitting an outline planning application in the autumn. The proposals are for 200 houses adjoining Ravenswood with significant areas of land transferred to the Parish Council.

3.1 To receive Safer Neighbourhood concerns from the community Report circulated prior to meeting.

3.2 Report from County Councillor Report circulated prior to meeting.

3.3 Reports from District Councillors A report on plans for various project in the city centre was given.

3.4 Questions from members of the public Not required.

3.5 Chairman's announcements Not required.

4. Meeting resumed to consider the following agenda items:

4.1 To approve the minutes of the Full Council meeting held 20th June 2017 Minutes approved and signed.

4.2 General Purposes Committee report (Cllr Gamblin)

4.2.1 To receive minutes of meeting held 4th July 2017 Minutes received.

4.2.2 Proposal to adopt a Document Retention Policy Resolved.

4.3 Lighting / Highways Representative report Yellow lines have been chased up.

4.4 Planning Committee report (Cllr Frost)

4.4.1 To receive minutes of meeting held 4th July 2017 Minutes received.

4.5 Recreation Committee report (Cllr Roger-Jones) No meeting this month.

4.6 Water Meadows Trust report. (Cllr Roger-Jones) No meeting this month.

4.7 Finance Committee report (Chairman)

4.7.1 To receive minutes of meeting held 4th July 2017 **Minutes received.**

4.7.2 Proposal to allocate a further £2,000 from the Open Space Fund towards construction of paths on the recreation ground to improve accessibility to the clubhouse and pavilion **Refer to next meeting. Details of requirements to be prepared.**

4.7.3 To approve/note expenditure required for pavilion repairs and maintenance **Work to replace a leaking shower, improve fire safety and repair CCTV camera to be carried out.**

4.7.4 Proposal to place an order with Net Solutions for maintenance to the all weather pitch net to prolong its life for the sum of £1,112 + VAT **Resolved.**

4.7.5 Proposal to continue to support the WCC Market Towns Development Officer project through shared funding with Wickham Chamber of Commerce **Proposal referred to next meeting as the job description currently provided by Winchester City Council is not supported.**

4.8 Projects reporting to Full Council

4.8.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans) **No further news.**

4.8.2 Monitoring WCC Local Plan (Cllr Evans) **Consultation on draft Traveller Development Plan Document has begun.**

4.8.3 Moyses proposals/Knowle Water meadows **See item 3 above.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **No report this month.**

4.9.2 Wickham Youth Club (Clerk) **No report this month.**

4.9.3 Knowle Youth Club **No report this month.**

4.9.4 Knowle Village Residents Association (Cllr Ediss) **A number of meetings have been held and plans and strategy are being discussed.**

4.9.5 Wickham Community Tennis Club (Cllr Ediss) **A successful open evening including a celebration of the new club house was held on 17th July. The Wimbledon Fortnight coaching sessions held for every Wickham CE Primary School pupil were very popular with the children and has resulted in new members. The Tennis for Kids programme has also produced new members. Thanks to Adrian Keen for his hard work organising the sessions.**

4.9.6 Wickham Village Team (Cllr Rappe) **There are concerns about the Team's viability without Heidi the Market Towns' Officer to lead.**

4.10 Reports on other recent meetings attended by Councillors/Clerk **Cllr Clear attended the Rural Housing presentation on 5th July.**

5. Recent correspondence

Request for funding towards portable WCs for the Taste of Wickham Festival £500 including VAT as previously funded

Update from WCC on proposals for the Market Towns Officer project

Denmead Parish Council request for support for the continuation of the Market Towns Officer project

Notification of the WCC Public Consultation on draft Traveller Development Plan Document which proposes making temporary sites in Wickham Parish permanent **Response to be agreed**

Request for volunteers to assist at the Taste of Wickham **Parish Councillors to sell raffle tickets**

6. Accounts for payment It was resolved to pay the following accounts:

Wickham Parish Council Accounts for Payment July 2017

		Recipient	Amount	VAT inc	Notes *payments to Clerk
Administration					
1	BACS	Nicki Oliver	£1,399.66		*Clerk's salary July
2	BACS	Home as office	£51.25		*Clerk's expenses July
3	BACS	Telephone and internet	£44.25		*Clerk's expenses July
4	BACS	Clerk's expenses	£23.48		*Visits to Knowle/ exp
5	BACS	HCC	£502.19		Employee and employer's pension conts
6	BACS	HALC	£108.00	√	Core skills training
7	BACS	Wickham Centre	£112.80		Room hire
8	DD	Lloyds	£17.90		Bank charges
9	BACS	Viking	£227.68	√	Litter pickers, stationery , printer ink
10	BACS	L Rappe	£24.75		Councillors travelling expenses
GP Committee					
11	BACS	Park Place Nursery	£1,510.40	√	Summer planting
12	BACS	Winchester City Council	£1,964.53	√	Contribution towards public wcs
Grounds contract					
13	BACS	Paul Collins £2,012.50 £1,462.75 £190.00 <u>£150.00</u> Total	£3,815.25		Wickham: as contract Knowle: as contract Wickham extras: extra hedge cutting, grass cuts, Knowle extras: cut village green hedge and take away
14	BACS	OCS £547.20 <u>£646.38</u> Total	£1,193.58	√	Empty dog bins / play area safety checks Wickham Ditto Knowle
Recreation Committee					
15	DD	British Gas	£12.53	√	Electricity for tennis courts floodlights Tennis Club to reimburse
16	DD	British Gas	£16.20	√	Electricity for all weather pitch flood lights
17	DD	Southern Electric	£13.00	√	Electricity for pavilion
18	BACS	Southern Water	£136.92	√	Oct 16 - March 17 reissued
19	BACS	RG Warwick	£34.29	√	Padlock, key tags, fan for Knowle hall

Wickham Parish Council Accounts for Payment July 2017 cont

		Recipient	Amount	VAT	Notes *payments to Clerk
Recreation Committee cont.					
21	BACS	Derek Pilcher	£380.00		Fit replacement shower in pavilion
20	BACS	Mole	£6.37	√	Rubbish bag ties
21	BACS	Derek Pilcher	£380.00		Fit replacement shower in pavilion
22	BACS	Net Solutions	£546.00	√	Repairs to all weather pitch net
23	BACS	Wilko	£21.00	√	*Cleaning equipment, lock for bin
Knowle hall & car park					
24	BACS	Widley Landscapes	£52.80	√	Knowle car park landscape maintenance
25	BACS	Kirsty Raggett	£771.15		Caretaking + £20 phone, Wilko supplies £31.15
26	BACS	Wickham Windows	£20.00		Window cleaning
27	BACS	Firecare & Security	£326.40	√	Intruder alarm, fire alarm and emergency light service
New projects					
28	BACS	PhilSpace	£130.95	√	Security fencing for club house
29	BACS	South Coast Shutters	£3,505.68	√	Shutters for club house
30	BACS	Derek Pilcher	£820.00		Supply and fit kitchen to club house
31	BACS	Winchester City Council	£288.00	√	Install new bins in Wickham Square
32	BACS	Broxap	£4,020.00	√	Flower basket bollards for Knowle
33	BACS	Footprint	£487.00		Print Knowle Post
		Total	£21,325.86		
Water Meadows					
1	BACS	Paul Collins	£200.00		Maintenance June
2	BACS	All Seasons	£85.00		Clear fallen tree before Wickham Fair
		Total	£200.00		

7. To note bank balances

Bank balances 18.7.17

Water Meadows	£19,474.40
PC current ac	£40,884.31
PC interest ac	£219,211.63
	<u><u>£279,570.34</u></u>

Meeting closed 9.10pm

Signed

Date.....