



Wickham Parish Council

Minutes of the meeting of the above Council to held at Wickham Centre on Monday 24th February 2014 at 7.15pm.

Present: Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Mike Bennett, Marie du Boulay, Therese Evans, Di Frost, Jenny Hollis, Justin Gamblin, Jon Taylor.

Five members of the public, Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** Nick Guy, County Councillor Patricia Stallard.
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**

3.1 To receive Safer Neighbourhood concerns from the community No report this month.

3.2 Report from County Councillor Report circulated prior to meeting.

3.3 Reports from District Councillors Cllr Clear has been appointed Deputy Mayor. Councillors congratulated Cllr Clear.

WCC is not increasing its Council Tax. Funding is still in the budget for the upgrading of the public conveniences.

3.4 Questions from members of the public Resident Doug Copeland asked who was going to clear the tree cuttings left in Mill Lane after the storms.

3.5 Chairman's announcements None.

4. Meeting resumed to consider the following agenda items:

4.1 To consider applications for co-option to fill council vacancy **Tim Harper was co-opted. The Chairman welcomed Mr Harper to the Council.**

4.2 To agree response to WCC Local Plan Part 2 consultation **It was agreed not to make a response at this time.**

4.3 To agree response to WCC Frequency of City Council elections consultation **It was agreed that the preference is for election by thirds to maintain council continuity and expertise whilst ensuring the council remains accountable.**

4.4 To approve the minutes of the Full Council meeting held 20th January 2014 **Minutes approved and signed.**

4.5 General Purposes Committee report (Cllr Gamblin)

4.5.1 To receive minutes of a meeting held 5th February 2014 **Minutes received.**

4.5.2 To agree proposed wording for the Knowle Hospital plaque **The wording chosen by the plaque proposers was approved.**

4.5.3 Proposal to adopt revised standing orders **Resolved.**

4.5.4 Proposal to adopt Council Strategy for 2014/15 **Amendments to be circulated.**

4.5.5 Proposal to adopt a Social Media Policy It was resolved to adopt the following policy :

Social media sites will be used by the Parish Council to provide information to Wickham residents.

The sites will be closely monitored and any posts or members considered to be offensive by councillors or clerk will be removed immediately by the administrators.

4.6 Lighting / Highways Representative report (Chairman) **The Wykeham Field path needs clearing, agreed the PC will fund. Work carried out by Portsmouth Water has damaged cobbles in Star Corner, request that they are reinstated to be made.**

4.7 Planning Committee report (Cllr Frost)

4.7.1 To receive minutes of meeting held 5th February 2014 **Minutes received.**

4.8 Recreation Committee report (Cllr Roger-Jones)

4.8.1 To receive minutes of meeting held 5th February 2014 **Minutes received.**

4.9 Water Meadows Trust report. (Cllr Roger-Jones) **Trees need to be cut down and cleared following the recent storms.**

4.10 Finance Committee report: (Chairman)

4.10.1 To agree insurance provider for 2014/5 **Refer to the Finance Committee on 5th March.**

4.11 Projects reporting to Full Council

4.11.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans) **Fareham has issued its Publication Draft Plan. Parish Council to respond.**

4.11.2 Monitoring WCC Local Plan (Cllr Clear / Cllr Evans) **Responses to the consultations on sites awaited**

4.11.3 Neighbourhood Plan Steering Group (Cllr du Boulay) **Responses to the consultation on sites awaited. 161 registered their attendance at the exhibition on 29th January.**

4.11.4 Proposal to review and update Wickham Emergency Plan (Cllr Bennett) **Redraft progressing.**

4.11.5 Parish Assembly – **Plans are progressing.**

4.12 Reports from representatives of outside organisations including:

4.12.1 Wickham Community Association (Cllr Roger-Jones) **Work to upgrade the WCs has started.**

4.12.2 Wickham Youth Club **Youth Club to be asked to submit regular reports.**

4.12.3 Wickham Community Tennis Club (Cllr Evans/Cllr Roger-Jones) **AGM due to be held on 25th February.**

4.13 Reports on other recent meetings attended by Councillors/Clerk **None.**

5. Recent correspondence List circulated prior to meeting including a report from Wickham Community Land Trust.

6. Accounts for payment It was resolved to pay the following accounts:

	Chq no/ BACS	Recipient	Amount	Notes *payments to Clerk
1	BACS	WCA	£3,000.00	Grant for refurbishment of WCs
2	BACS	British Gas	£100.56	Gas for pavilion
3	DD	British Gas	£86.26	Tennis courts floodlights recharged to club
4	BACS	British Gas	£236.08	AWP floodlights
5	BACS	Viking	£36.16	Stationery
6	BACS	Wickham Centre	£157.88	Room hire January
7	BACS	CCTV Systems	£1,800.00	CCTV servicing recharge in part to WCA
8	BACS	SCATS	£50.10	Fencing stakes and fixings for repairs
9	BACS	RG Warwick	£22.91	Cleaning mats for pavilion, litter pickers, cable ties
10	BACS	All Seasons Tree Surgeons	£250.00	Remove dangerous tree from railway embankment - part of work required after storms, further work needed
11	BACS	OCS	£339.62 £368.90 £339.62 £433.32 £486.02 <u>£433.32</u> £2,400.80	Play area safety checks 11 & 27th and empty dog bins 5,11,18,30th November Wickham Play area safety checks 9th 23rd, empty dog bins 6,11,16,23,31 December Wickham Play area safety checks 6th 21st and empty dog bins 6,17,24,30th January Wickham Play area safety checks 11 & 27th and empty dog bins 5,11,18,30th November Knowle Play area safety checks 9th 23rd, empty dog bins 6,11,16,23,31 December Knowle Play area safety checks 6th 21st and empty dog bins 6,17,24,30th January Knowle
12	BACS	Paul Collins	£1,678.00 £125.00 £1,355.00	Wickham: Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground & Community Centre play areas, skatepark, Bridge St Junction Attendance on all weather pitch: check and clean up daily, lock up Knowle: Maintain three play areas, skatepark, hard court, three football pitches, cricket outfield and village green

			£225.00	Wickham extras: Clear Titchfield Lane pavements and layby of trees cleared from road left by HCC after storms £200, repair goals in all weather pitch £25
			<u>£845.00</u>	Knowle extras: Repair village green boundary fence £20, clear rubbish behind skatepark fence £15, repair and replace Conort Mews play area fence (old age) £200, clearing to Dean Copse £500, repair fence and cut up very large fallen tree, litter pick Knowle Cemetery £110
		Total	£4,228.00	
13	BACS	Staples	£19.41	*Frames for Christmas shop window competition
14	BACS	Wickham Post Office	£60.00	*Postage
15	BACS	Nicki Oliver	£1,232.81	*February salary
16	BACS	Home as office	£42.17	*Clerk's expenses February
17	BACS	Telephone and internet	£36.42	*Clerk's expenses February
18	BACS	Clerk's expenses	£23.48	*Visits to Knowle
19	BACS	HCC	£404.68	Employee and employer's pension conts
		Total	£14,187.72	
		Water Meadows		
1	BACS	Paul Collins	£200.00	Maintenance January
			£65.00	Repair fence by Old Forge, cut up tree over old railway line
		Total	£265.00	

7. To note bank balances 24th February 2014: Water Meadows £13,644, Current account £5,133, Interest account £234,587

8. Questions and comments from Councillors

Meeting closed 9pm

Signed.....

Date.....