



Wickham Parish Council

Minutes of a meeting of the above Council held at Wickham Centre on Monday 25th November 2013 at 7.15pm.

Present: Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Mike Bennett, Marie du Boulay, Thérèse Evans, Di Frost, Nick Guy, Jenny Hollis, Justin Gamblin.

One member of the public, County Councillor Patricia Stallard, PCSOs Barry Towler and Owen Reeves, Parish Clerk Nicki Oliver.

- 1. To receive apologies for absence** Jon Taylor.
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**

3.1 To receive Safer Neighbourhood concerns from the community PCSO Barry Towler summarised recent incidents which remain low. There have been some problems with youth nuisance caused by youngsters from outside of the village.

3.2 Report from County Councillor Report circulated prior to meeting. Cllr Stallard asked for the Council's views on the list of projects included for Wickham in HCC's Local Transport Schemes. Cllr Stallard also noted that she has a small amount of her discretionary grant remaining. Bids from constituted organisations welcomed.

3.3 Reports from District Councillors Cllr Evans advised that planning applications are anticipated for a large solar park at Southwick, cinema and leisure park at Waterlooville and 3,500 houses in Whiteley. The new development at West of Waterlooville will be called Berewood. WCC is considering cutting costs by not providing a waste collections calendar for every household, some councillors are campaigning for the calendar to continue to be provided.

3.4 Questions from members of the public Resident Doug Copeland asked for repairs to the potholes in Station Road. The Chairman advised they were in hand. PCSO Barry Towler asked when yellow lines would be installed at Normandy Court. The Chairman advised they were due to be completed in January 2014.

3.5 Chairman's announcements

The Chairman advised that Cllr Ryan Cottle has resigned due to new responsibilities at work. Ryan was thanked for his input whilst a councillor, particularly with the all weather pitch.

4. Meeting resumed to consider the following agenda items:

4.1 To approve the minutes of the Full Council meeting held 21st October 2013

Minutes approved and signed.

Note: a clarification in the October minutes item 3.3 Reports from District Councillors: should read: *There are plans to consider a reduction in the number of WCC councillors from 57, to say 40, to save money.*

4.2 *General Purposes Committee report (Cllr Gamblin)*

4.2.1 *To consider a request for a memorial plaque at Knowle* **The principle of a plaque was agreed, wording to be confirmed.**

4.3 *Lighting / Highways Representative report (Chairman)* **Drains have recently been cleared. Potholes in Station Road have been reported, work to pavements is required in The Square and between Holt Close and Cold Harbour Close, damaged bollards and signs at the Blind Lane junction need attention.**

4.4 *Planning Committee report (Cllr Frost)*

4.4.1 *To receive minutes of meeting held 6th November 2013* **Minutes received**

4.5 *Recreation Committee report (Cllr Roger-Jones)*

4.5.1 *To receive minutes of meeting held 6th November 2013* **Minutes received.**

4.5.2 *Proposal to install a tennis net with removable posts on the hard court at Knowle for the sum of £680+VAT* **Resolved.**

4.6 *Water Meadows Trust report. (Cllr Roger-Jones)* **Trees have been cleared after the storm.**

4.7 *Finance Committee report: (Chairman)*

4.7.1 *To consider grant request from Wickham Scouts for £2,000* **Refer to next meeting, details of savings held requested.**

4.7.2 *To consider grant request from Home Start for £1,000 (included in precept)* **Resolved.**

4.7.3 *To consider request from KCBA for £1,750 towards the production of Knowle Village Post (awaiting copy of audited accounts)* **It was agreed to make a grant of £1,500 with the condition that the business plan for the Village Post be reviewed to reduced costs for future years.**

4.8 *Projects reporting to Full Council*

4.8.1 *Monitoring Fareham Local Plan / Welborne (Cllr Evans)* **The Knowle triangle is designated as a natural open space in WCC's Local Plan but pressure for other uses such as school playing fields is ongoing. There will be a public consultation on the Wellborne Plan in the spring of 2014 followed by an inspection process and adoption in early 2015.**

4.8.2 *Monitoring WCC Local Plan (Cllr Clear / Cllr Evans)* **The next stage of the plan is the allocation of sites for development.**

4.8.3 *Neighbourhood Plan Steering Group (Cllr du Boulay)* **Cllr du Boulay and Cllr Clear have attended WCC meetings with site representatives for the initial short list of potential sites. The reports from the meetings are confidential at the request of the landowners.**

4.8.4 *Proposal to review and update Wickham Emergency Plan (Cllr Bennett)* **Ongoing, refer to next meeting.**

4.8.5 *KCBA and Knowle Village Hall external maintenance (Chairman)* **All work completed.**

4.8.6 *Christmas Light Switch On (Clerk)* **Plans progressing, volunteers needed to help with the tree and the switch on event.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **The Centre is holding a Christmas Fair on 1st December.**

4.9.2 Wickham Youth Club **No report this month.**

4.9.3 Wickham Community Tennis Club (Cllr Evans/Cllr Roger-Jones) **Take up for the afterschool club sponsored by the Club is disappointing. Membership is growing, there are currently 278 members of which 99 are juniors.**

4.10 Proposal for a change to the Parish Assembly for 2014 to encourage higher attendance (Clerk) **A discussion document was circulated prior to the meeting, no agreements reached, comments to be forwarded for consideration.**

4.11 Reports on other recent meetings attended by Councillors/Clerk **Councillors attended the Welborne event hosted by Wickham Society on 11th November.**

5. **Recent correspondence** List circulated prior to meeting.

6. **Accounts for payment** It was resolved to pay accounts as shown below.

7. **Questions and comments from Councillors** None.

Wickham Parish Council Accounts for Payment November 2013

	Chq no/ BACS	Recipient	Amount	Notes *payments to Clerk
1	BACS	British Gas	£65.38	Gas for pavilion
2	DD	British Gas	£96.16	Tennis courts floodlights recharge to club
3	BACS	British Gas	£141.62	All weather pitch floodlights
4	BACS	Viking	£76.46	Ink for printer, copy paper
5	BACS	Image Designz - Sam Marston	£75.00	Weed borders around village hall
6	BACS	BDO	£996.00	External audit
7	BACS	Southern Water	£54.51	Water for pavilion
8	BACS	Signs of the Times Ltd	£870.00	Replacement for damaged Welcome to Wickham sign
9	BACS	Luminance Pro	£504.00	Tennis courts floodlight repair - funded by sinking fund
10	BACS	Redlynch	£11,830.80	Refurbishment of community centre play area
11	BACS	Junglebuddies	£100.00	Hire of play bus for switch on event
12	BACS	RG Warwick	£6.91	Cable ties
13	BACS	Scats	£36.72	Materials for Knowle fence repairs/pitch marking
14	BACS	Wickham Centre	£57.75	Room hire
15	BACS	James White Fencing Ltd	£1,368.72	Replace goal backstop fence with netting on rec
16	BACS	Studio 6	£54.00	Christmas lights posters & leaflets
17	BACS	Allspeed Signs	£83.76	Christmas lights signboard

	Chq no/ BACS	Recipient	Amount	Notes *payments to Clerk
18	BACS	Chris Hoare		
			£983.00	Drainage remedial work for Knowle Village hall & village green £653; relay drains running uphill £105, install vent in soil pipe £115, reconnect manhole £55 fit new external door handles £20, clear gutters and repair downpipes, £35
			<u>£40.00</u>	Pavilion remedials to showers, dismantle and descale
			£1,023.00	
19	BACS	OCS		
			£212.40	Install signs, interpretation boards, dog bin
			£339.62	Play area safety checks 12th & 26th September, empty 5 dog bins 4th, 11th, 19th & 6th September - Wickham
			<u>£433.32</u>	Play area safety checks ditto, empty 9 dog bins - Knowle
20	BACS	Paul Collins		
			£1,678.00	Wickham: Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground & Community Centre play areas, skatepark, Bridge St Junction
			£125.00	Attendance on all weather pitch: check and clean up daily, lock up
			£1,355.00	Knowle: Maintain three play areas, skatepark, hard court, three football pitches, cricket outfield and village green
			£155.00	Wickham extras: extra cut and roll x 2 for cup games, mark out pitch + paint £130 (4 games), clear leaves from The Circle play area and car park £25,
			£315.00	Knowle extras: strim and clear cemetery paths £150, marking out and paint for pitches £165 (8 games)
			Total	£3,628.00
21	BACS	Nicki Oliver	£1,232.81	*November salary
22	BACS	Home as office	£42.17	*Clerk's expenses November
23	BACS	Telephone and internet	£36.42	*Clerk's expenses November
24	BACS	Clerk's expenses	£14.08	*Visits to Knowle 24.10 - 25.11.13
25	BACS	HCC	£404.68	Employee and employer's pension cont
		Total	£23,784.29	

	Chq no/ BACS	Recipient	Amount	Notes *payments to Clerk
		Water Meadows		
1	BACS	Paul Collins	£200.00 £50.00	Maintenance October Repairs to weir
		Total	£250.00	

Meeting closed 9.16pm

Signed.....

Date.....