



Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Monday 23rd September 2013 at 7.15pm.

Present: Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Mike Bennett, Marie du Boulay, Thérèse Evans, Di Frost, Justin Gamblin, Jon Taylor.

Nine members of the public, Parish Clerk Nicki Oliver.

Presentation to winners of the 2013 Best Summer Garden and Best Summer Planting Competition

Presentations were made as follows:

Brian Sharp Cup Mrs J Heard and Mr D Pratt for 5 The Circle

Wickham Parish Cup Mr and Mrs J Tull for Maricelle

Best Summer Planting Paul Collins of PC Garden Contracts for maintaining Wickham flower beds and hanging baskets

Best Summer Planting Park Place Farm Flower Nursery for the design and supply of plants for Wickham flower beds and hanging baskets

Best Summer Planting Highly Commended Veranda for flower display outside the restaurant.

- 1. To receive apologies for absence** Ryan Cottle, Nick Guy, Jenny Hollis, Patricia Stallard (County Councillor)
- 2. To receive declarations of interest regarding agenda items** None.
- 3. To adjourn meeting to allow participation by members of the public**

3.1 To receive Safer Neighbourhood concerns from the community No report this month.

3.2 Report from County Councillor Report circulated prior to meeting, agreed to include information about Government funding for extra care in the next Parish Magazine.

3.3 Reports from District Councillors The Homes and Communities Agency is looking to develop some small sites at Old Knowle for affordable and market housing. It is hoped that the affordable housing will have local lettings policies. WCC is looking at possibly replacing River Park Leisure Centre. WCC is commissioning a portable event space and is consulting on three proposals.

3.4 Questions from members of the public Not required.

3.5 Chairman's announcements The Chairman read a letter from local residents Eric and Sheena Bright saying how much they enjoyed the Festival.

4. Meeting resumed to consider the following agenda items:

4.1 To approve the minutes of the Full Council meeting held 22nd July 2013 Minutes approved and signed.

4.2 General Purposes Committee report (Cllr Gamblin) Next meeting 2nd October.

4.3 Lighting / Highways Representative report (Chairman) The replacement of street lights is progressing well, the quality of light is different which has resulted in some comments from residents.

Remedial work has been carried out to Blind Lane but residents are unhappy with the results and wish to meet with HCC.

4.4 Planning Committee report (Cllr Frost)

4.4.1 To receive minutes of meeting held 11th September 2013 Minutes received.

4.5 Recreation Committee report (Cllr Roger-Jones)

4.5.1 To receive minutes of meeting held 11th September 2013 Minutes received.

4.5.2 Proposal to employ Axis Architecture to carry out a feasibility study £1,680 and submit a planning application for a new pavilion £2,100 funded through WCC's Open Space Fund. Resolved.

4.5.3 Proposal to place an order with Redlynch for the refurbishment of the community centre play area for the sum of £11,309 + VAT funded through the sinking fund for council assets (resolution to proceed with project made at Full Council 22nd July item 4.5.3.) Resolved.

4.5.4 Proposal to purchase a set of adult goals £1,283 + VAT, corner flags £31.93 + VAT and line marker for Knowle £297 + VAT funded by the commuted sum for open spaces Resolved.

4.6 Water Meadows Trust report. (Cllr Roger-Jones)

4.6.1 To receive minutes of meeting held 11th September 2013 Minutes received.

4.6.1 Proposal to make up levels around the bank by the bridge, the island and path from in front of Greens to the bridge, estimated cost £2,500 Resolved.

4.7 Finance Committee report: (Chairman) Next meeting 2nd October.

4.8 Projects reporting to Full Council

4.8.1 Monitoring Fareham Local Plan / Welborne (Cllr Evans) FBC has circulated correspondence proposing development at Fareham College, and three employment sites at: Kite's Croft, Midpoint 27, Cartwright Drive, and the Walled Garden, Cams Hall.

4.8.2 Monitoring WCC Local Plan (Cllr Clear / Cllr Evans) WCC is assessing all sites put forward through the SHLAA process. A six week consultation will start on 10th January.

4.8.3 Neighbourhood Plan Steering Group (Cllr du Boulay)

4.8.3.1 To receive minutes of meetings held on 9th May, 15th July & 4th September 2013 Minutes received.

4.8.3.2 To received notes from meetings held with WCC Strategic Planners 22nd May & 17nd July 2103 **Received.**

4.8.4 Proposal to review and update Wickham Emergency Plan (Cllr Bennett) **Refer to next meeting.**

4.8.5 Knowle Village Hall - proposal to carry out repairs and maintenance to external doors and drainage cost not exceeding £1,000. **Resolved.**

4.8.6 Christmas Light Switch On – update on plans, proposal to purchase an additional festoon and bulbs for The Square cost £749. **Resolved.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **All clubs are up and running again after the summer break.**

4.9.2 Wickham Youth Club (Ryan Cottle) **No report this month.**

4.9.3 Wickham Community Tennis Club (Clerk) **The Club's coaching team delivered tennis to 360 children during the previous week. This includes Club sponsored school visits to Wickham CE Primary and Droxford Junior Schools.**

4.10 Reports on other recent meetings attended by Councillors/Clerk **None.**

5. **Recent correspondence** List circulated prior to meeting.

6. **Accounts for payment** It was resolved to pay accounts as shown below.

7. **Questions and comments from Councillors** None.

Meeting closed 9.10pm

Signed.....

Date

Wickham Parish Council Accounts for Payment August 2013

	Chq no	Recipient	Amount	Notes *payments to Clerk
1	BACS	CJ Hoare	£128.30	Repair bus shelter brickwork
2			<u>£48.00</u>	Repair holes in awp roof net
			£176.30	
3	BACS	SCATS	£15.94	Plant food for bedding
4			£7.20	Stakes for fence repairs
5			<u>£48.00</u>	Concrete for fence repairs
			£71.14	
6	BACS	British Gas	£14.45	Electricity for all weather pitch lights
7	BACS	British Gas	£143.46	Gas for pavilion
8	BACS	Wickham Centre	£93.25	Room hire
9	BACS	Park Place Nurseries	£1,422.00	Plants for tubs, baskets and summer bedding
10	BACS	Stuart Scott	£144.00	Hedge cutting
11	BACS	SAJE	£158.40	Repairs to Knowle village hall entrance doors
12	BACS	OCS	£339.62	Play area safety checks Wickham 14 & 28th June dog bin emptying 7,14,20,30th June
			<u>£433.32</u>	£772.94
13	BACS	Paul Collins	£1,678.00	<p>Wickham: Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground & Community Centre play areas, skatepark, Bridge St Junction</p> <p>Knowle: Maintain three play areas, skatepark, MUGA football pitch and village green</p> <p>Attendance on all weather pitch: check and clean up on weekday mornings, lock up</p> <p>Wickham extras: Repair pavilion WC, collect broken glass around village, remove hedge cuttings to tip</p> <p>Knowle extras: Repair play area fence and gate</p>
			£1,355.00	
			£125.00	
			£80.00	
			<u>£10.00</u>	
14	BACS	MAKRO	£27.58	*Wine for Knowle deliverers of parish mag
15	BACS	Direct Soccer	£38.92	*Corner poles and flags for Knowle pitch
16	BACS	Nicki Oliver	£1,232.81	*August salary
17	BACS	Home as office	£42.17	*Clerk's expenses August
18	BACS	Telephone and internet	£28.18	*Clerk's expenses August
19	BACS	Clerk's expenses	£18.78	*Visits to Knowle 23.7 - 19.8.13
20	BACS	HCC	£404.68	Employee and employer's pension conts
		Total	£8,037.06	

	Chq no/	Recipient	Amount	Notes *payments to Clerk
		Water Meadows		
1	BACS	Paul Collins	£200.00	Maintenance July
2			<u>£105.00</u>	Extras repair fence, unblock river
			£305.00	
3	BACS	All Seasons Tree Surgeons	£110.00	Remove fallen boughs in meadows
		Total	£415.00	

Wickham Parish Council Accounts for Payment September 2013

	Chq no/ BACS	Recipient	Amount	Notes *payments to Clerk
1	BACS	Chiltern Sports	£1,182.00	Completion of all weather pitch outside path as contract
2	BACS	British Gas	£63.54	Electricity for all weather pitch floodlights
3	DD	British Gas	£34.14	Floodlights electricity for tennis courts, recharge to club - July
4	BACS	Southern Electric	£28.32	Electricity for pavilion
5	BACS	Wickham Centre	£50.75	Room hire
6	2642	CGC	£86.40	Service pavilion boiler
7	2643	S Roger-Jones	£14.98	Pavilion supplies
8	BACS	AJ Electrical	£300.20	Light fitting with emergency back up for Knowle Village hall - H&S requirement and not installed when built
9	BACS	OCS	£468.00 £281.06 <u>£327.91</u>	Repairs/installation springers to Consort Mews and Barbastelle Walk play areas Play area safety checks 12 & 25th July, empty 5 dog bins 6 & 10th July - Wickham Play area safety checks 12 & 25th July, empty 9 dog bins 6 & 10th July - Knowle
10	BACS	Paul Collins	£1,678.00 £125.00 £1,355.00	Wickham: Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground & Community Centre play areas, skatepark, Bridge St Junction Attendance on all weather pitch: check and clean up on weekday mornings, lock up Knowle: Maintain three play areas, skatepark, hard court and village green

	Chq no/	Recipient	Amount	Notes *payments to Clerk
10	BACS	Paul Collins cont. £225.00 £1,200.00 <u>£260.00</u>	 £4,843.00	Wickham extras: Marking out senior and junior pitches, supply paint £135; sweep and remove dumped rubbish to tip £60; strim below hedge line on rec £30 Water beds and baskets, supply water Knowle extras: Repair fence at entrance to village £120, mark out new pitch, supply paint £60; extra cuts to cricket pitch £80
11	BACS	Revenue & Customs	£1,062.10	Employee and employer's NI & tax
12	BACS	Amazon	£13.94	*Laminator and pouches for all weather pitch
13	BACS	Staples	£31.17	*Stationery, frames for competition certificates
14	BACS	Nicki Oliver	£1,232.81	*September salary
15	BACS	Home as office	£42.17	*Clerk's expenses September
16	BACS	Telephone and internet	£28.18	*Clerk's expenses September
17	BACS	Clerk's expenses	£34.05	*Visits to Knowle 20.8 - 23.9.13
18	BACS	HCC	£404.68	Employee and employer's pension conts
		Total	£10,529.40	
		Water Meadows		
1	BACS	Paul Collins	£200.00	Maintenance August
		Total	£200.00	