



# Wickham Parish Council

Minutes of the meeting of the above Council held at Wickham Centre on Monday 22<sup>nd</sup> July 2013 at 7.15pm.

**Present:** Angela Clear (Chairman), Sue Roger- Jones (Vice-Chairman), Mike Bennett, Marie du Boulay, Ryan Cottle, Di Frost, Justin Gamblin, Nick Guy, Jenny Hollis, Jon Taylor.

Three members of the public, Parish Clerk Nicki Oliver

1. **To receive apologies for absence** County Councillor Patricia Stallard, Thérèse Evans
2. **To receive declarations of interest regarding agenda items** None.
3. **To adjourn meeting to allow participation by members of the public**

Resident Colin Roke noted that the precept has increased by 36% over the last 5 years. The percentage increase appears high but the monetary increase is less significant ( £20 per year for a Band D property).

The Clerk advised that the Council has taken on the open spaces at Knowle without making any significant annual increases to the precept despite a 20% + increase in running costs. Careful budgeting starting in 2010/11 has allowed this.

In addition grants of over £360,000 have been secured over the last three years for major projects that benefit the whole community. This is a saving of £220 for a Band D property over the three years.

**Proposals for effective ways of reducing the budgets would be most welcome.**

**3.1 To receive Safer Neighbourhood concerns from the community** No report this month.

**3.2 Report from County Councillor** Report circulated prior to meeting.

**3.3 Reports from District Councillors** Plans for Welborne continue to be monitored.

**3.4 Questions from members of the public** None.

**3.5 Chairman's announcements** None.

#### 4. Meeting resumed to consider the following agenda items:

**4.1 To approve the minutes of the Full Council meeting held 24<sup>th</sup> June 2013 Minutes approved and signed.**

**4.2 General Purposes Committee report (Cllr Gamblin)**

**4.2.1 To receive minutes of meeting held 3<sup>rd</sup> July 2013 Minutes received.**

**4.3 Lighting / Highways Representative report (Chairman) Street light refurbishments and replacements are due to start in September. Blind Lane is programmed for road upgrading.**

4.4 Planning Committee report (Cllr Frost)

4.4.1 To receive minutes of meeting held 3<sup>rd</sup> July 2013 **Minutes received.**

4.5 Recreation Committee report (Cllr Roger-Jones)

4.5.1 To receive minutes of meeting held 3<sup>rd</sup> July 2013 **Minutes received.**

4.5.2 Proposal to repair the roof net to the all weather pitch, cost not exceeding £350 + VAT **Resolved (actual cost £48)**

4.5.3 Proposal to progress a project to replace the surfacing and repaint the equipment to the community centre toddler play area, approximate cost £10,000 + VAT funded by the sinking fund for council assets **Resolved.**

4.5.4 Proposal to paint lines on the hard court at Knowle to provide tennis, mini tennis and netball courts cost not exceeding £1,120 + Vat funded by the Knowle commuted sum (final cost will depend on extend of pre-cleaning required.) **Resolved.**

4.6 Water Meadows Trust report. (Cllr Roger-Jones) **Backfilling required to area around bridge and 'island' Action Clerk.**

4.7 Finance Committee report: (Chairman) **No report this month.**

4.8 Projects reporting to Full Council

4.8.1 Monitoring Fareham Local Plan / Welborne (Clerk) **The Parish Council's views have been copied to MP George Hollingbery as requested. Mr Hollingbery is due to meet with Fareham BC to discuss the concerns of local residents and organisations.**

4.8.2 Monitoring WCC Local Plan (Cllr Clear / Cllr Evans) **Nothing further to report.**

4.8.3 Response to WCC Local Plan Part 2 evidence templates **It was agreed to forward the summary of views from local stakeholders and community groups to WCC.**

4.8.4 Neighbourhood Plan Steering Group (Cllr du Boulay) **WCC has confirmed that work carried out to date could be used for a Neighbourhood Plan if it was required in the future. A briefing for developers' agents on evidence gathered to date is planned for 14<sup>th</sup> August. All Councillors welcome to attend. A WCC workshop for the Parish Council to look at information gathered so far and possible sites is due to be held on 23<sup>rd</sup> September.**

4.8.5 Proposal to review and update Wickham Emergency Plan (Cllr Bennett) **HCC has asked for the Emergency Plan to follow its standardised template, Cllr Bennett to review but noted that the Council's plan has advantages over HCC's. Noted that the food needs to be replaced in September 2014 and that the list of 4x4 owners should be updated at the Parish Assembly.**

4.9 Reports from representatives of outside organisations including:

4.9.1 Wickham Community Association (Cllr Roger-Jones) **The Help for Heroes event raised £1,400. The Centre will be closed for the Festival.**

4.9.2 Wickham Youth Club (Ryan Cottle) **A new church youth club has started on Saturdays. The Club's Portakabin needs painting.**

4.9.3 Wickham Community Tennis Club (Clerk) **A programme of summer junior and adult activities is planned. All the coaching and club sessions are well attended.**

4.10 Reports on other recent meetings attended by Councillors/Clerk

**5. Recent correspondence** List circulated prior to meeting. A request from the local bank to use the flag pole to fly its flag was declined.

**6. Accounts for payment** It was resolved to pay accounts as shown below.

	Chq no	Recipient	Amount	Notes *payments to Clerk
1	2563	Custom Flag Suppliers	£56.00	Parish flag
2	2641	John Willis	£75.00	Repair pavilion store door handle and frame
3	DD	British Gas	£25.83	Electricity for tennis court floodlights (recharge to club)
4	BACS	RG Warwick	£46.00	Dustbin liners
5	BACS	St Nicholas PCC	£3,150.00	Summer and winter parish mags for every household
6	BACS	Wickham Centre	£176.50	Room hire (£104.25 Neighbourhood Plan meeting)
7	BACS	Complete Weed Control	£235.20	Weed and feed Knowle football pitch
8	BACS	SCATS	£519.00	Chestnut rails for Knowle village green fence
9	BACS	OCS		Play area safety checks Wickham 2 & 17th May dog bin emptying 2,10,17,24,31 May Play area safety checks Knowle & dog bin emptying Ditto
		£392.33		
		<u>£486.02</u>	£878.35	
10	BACS	HCC	£404.68	Employee and employer's pension conts
11	BACS	Paul Collins		<b>Wickham:</b> Village cleaning, verge and flowerbed maintenance, additional grass cutting, Lysander Meadow paths, recreation ground and football pitch, the Circle, rec ground & Community Centre play areas, skatepark, Bridge St Junction <b>Knowle:</b> Maintain three play areas, skatepark, MUGA football pitch and village green Attendance on all weather pitch: check and clean up on weekday mornings, lock up <b>Wickham extras:</b> clear daffodils to tip £40, clear beds to tip £90, clear rubbish from skatepark and awp £30, cut back Wykeham Field path £30 <b>Knowle extras:</b> three extra grass cuts to cricket pitch £120, remove dangerous seat £20, repair fence £440
		£1,678.00		
		£1,355.00		
		£125.00		
		£190.00		
		<u>£580.00</u>		
			£3,928.00	
12	BACS	Nicki Oliver	£1,232.81	*July salary
13	BACS	Home as office	£42.17	*Clerk's expenses July
14	BACS	Telephone and internet	£28.18	*Clerk's expenses July
15	BACS	Clerk's expenses	£32.88	*Visits to Knowle 25.06 - 22.7.13
		<b>Total</b>	<b>£10,830.60</b>	
		<b>Water Meadows</b>		
1	BACS	Paul Collins	£200.00	Maintenance June
		<b>Total</b>	<b>£200.00</b>	

**7. Questions and comments from Councillors None.**

Meeting closed 9.10pm

Signed.....

Date.....