

# Wickham Parish Council

## Finance Committee

Minutes of a meeting of the above Committee held at Wickham Centre on Tuesday 9<sup>th</sup> May 2017 at 9pm.

**Present:** Angela Clear (Chairman), Trevor Astbury, Justin Gamblin, Di Frost.

**Parish Councillors:** Alan Ediss, Tim Harper, Loraine Rappe, Barry Causer (co-opted to Recreation Committee), Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** Sue Roger-Jones.
2. **To receive declarations of interest on agenda items** None.
3. **To adjourn meeting to allow participation by members of the public** Prior to the meeting Donna Hill from Life Education Wessex explained the work of her organisation.
4. **Agenda**

4.1 To receive income and expenditure report April 2016 - March 2017 (Chairman)  
**Received.**

4.2 To receive internal audit report (Chairman) **Received.**

4.3 To review accounts for external audit as follows:

1. Risk Assessment for major public assets (adopted 21<sup>st</sup> March 2017)
2. Review of internal audit controls (adopted 21<sup>st</sup> March 2017)
3. Internal audit tests as agreed (agreed 21<sup>st</sup> March 2017)
4. Annual Governance Statement 2016/17
5. Receipts and payments accounts 2016/17
6. Asset register March 2017 (adopted 21<sup>st</sup> March 2017)
7. Supporting statement 2016/17
8. Action Plan to improve effectiveness of internal controls and risk assessment procedures 2017/18
9. Draft external audit return (Chairman)

**Agreed to recommend to Full Council for adoption.**

4.4 To consider grant application from Victim Support (Chairman) **Agreed to recommend a grant of £100 to Full Council.**

4.5 To consider grant application from Life Education Wessex (Chairman) **Refer to next meeting, further information from Wickham CE Primary School required.**

4.6 To consider grant application from Pure Let for funding towards the Knowle Post (Chairman) **Agreed to recommend underwriting the printing cost of the next two editions whilst the publication becomes re-established. Cost to be agreed.**

- 4.7 Proposal to make a grant application to the Football Foundation for funding towards replacement goal posts (max £500 per set, four sets) and then place order with Pitchworks for new goal posts for the all weather pitch (Chairman) **Agreed to recommend to Full Council.**
- 4.8 To receive further costings and update on the installation of a community club house on Wickham Recreation Ground (Chairman) **Received.**
- 4.9 Proposal to adopt a Discretions Policy for the Council's membership of the Local Government Pension Scheme (Chairman) **Policy circulated, agreed to recommend to Full Council for adoption.**
- 4.10 To receive bank reconciliation for end of March 2017 **Received.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence/ reports from meetings attended of relevance to this committee** None.

Meeting closed 9.44pm