

Wickham Parish Council

Finance Committee

Minutes of a meeting of the above Committee held at Wickham Centre on Tuesday 4th April 2017 at 7pm.

Present: Angela Clear (Chairman), Sue Roger-Jones (Vice-Chairman), Justin Gamblin, Di Frost.

Parish Councillors: Trevor Astbury, Alan Ediss, Loraine Rappe

Barry Causer co-opted to Recreation Committee, Geoff Phillpotts, David Smith and Mike Hollis from Wickham History Society.

Parish Clerk Nicki Oliver

1. **To receive apologies for absence** None.
2. **To receive declarations of interest on agenda items** Clerk, Cllr Roger-Jones and Cllr Ediss declared personal interests in agenda item 4.3 as members of Wickham Tennis Club committee.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Agenda**

4.1 To consider Wickham History Society funding request for information boards **Members of the History Society were welcomed by the Chairman. Detailed proposals for information boards for Wickham were presented by the Society. It was suggested that the project is a partnership with the Parish Council. Eleven boards are proposed of varying sizes to encourage visitors to move around the village. A QR trail is also planned. The budget is estimated to be £7,500. Clerk to work with Society to prepare a grant application to the Heritage Lottery Fund. An application for LEADER funding is also a possibility.**

4.2 To consider Croudace s106 proposals for pavilion on Wickham Recreation Ground **Cllr Clear Chairman, Cllr Roger-Jones Vice-Chairman and Chair of Recreation Committee, Cllr Astbury Wickham Recreation Vice-Chair and Clerk met with representatives from Croudace prior the meeting to discuss a s106 contribution towards the recreation ground pavilion in accordance with Local Plan Part 1 requirements. Following an initial offer of £20k a revised offer of £150k was made by Croudace. This is a time constrained agreement as the planning application is due to be heard by Winchester City Council in April; recommendation to Full Council to endorse the decision.**

4.3 To consider Wickham Tennis Club proposals for a club house and disabled WC/store for club and community use.

At Full Council on 23rd November 2015 the following resolution was made:

4.5.2 Proposal to use the remaining Open Space Fund of £40K towards a new clubhouse for the recreation ground. Resolved, ownership and management responsibilities to be agreed

Since the resolution plans have been prepared for both a new pavilion and an extension to the pavilion. The Recreation Committee agreed to progress a tendering exercise for an extension to the pavilion at its meeting held on 2nd November 2016. This was carried out by Axis Architecture.

At the Recreation Committee held on 7th February 2017 it was reported that only one tender had been received for £97,239 + VAT.

A further quote was received directly to the Parish Council for £107,000 +VAT plus site investigation £7,000 + VAT.

Both quotes significantly exceeded the budget of £40k.

Where tendering has proved unsuccessful Finance Regulations provide for the following:

11.1.e If less than three tenders are received for contracts above £60,000 or if all the tenders are identical the council may make such arrangements as it thinks fit for procuring the goods or materials or executing the works.

It was agreed at the Recreation Committee on 7th November 2016 to explore options for a stand alone building.

An ex display building from Crane Garden Buildings has been sourced that is within the £40k budget. Photographs were circulated to all present and it was agreed to recommend to Full Council that the building be purchased. The nature of the building is specialised and quotes to match the exact specification are not possible. It has also been significantly discounted from £38,163 + VAT as an ex-display product.

It was agreed to recommend to Full Council that an order be placed for the building in the sum of £30,530 + VAT including installation but excluding connections to services, fitting with a kitchen area and security measures to reduce vandalism which need to be costed.

The WCs and stores in the existing pavilion will be utilised, no new provision required at this time.

The building will be made available for community use but its primary purpose is to serve the tennis club and football teams as a club house.

4.4 To consider a grant application from Life Education Wessex **Refer to next meeting.**

4.5 To consider a grant application from CAB **It was agreed to recommend a grant of £2,000 to Full Council as precepted.**

5. **To identify any unmanaged risks within this committee's remit** None.

6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.

7. **Recent correspondence/ reports from meetings attended of relevance to this committee** None.

Meeting closed 7.50pm