

# Wickham Parish Council

## Finance Committee

Minutes of a meeting of the above Committee held at Wickham Centre on Wednesday 2<sup>nd</sup> October 2013 at 7.30pm.

**Present:** Angela Clear, (Chairman), Sue Roger-Jones (Vice-Chairman), Di Frost, Justin Gamblin, Nick Guy, Jon Taylor.

Parish Councillor Marie du Boulay, Parish Clerk Nicki Oliver.

1. **To receive apologies for absence** Thérèse Evans.
2. **To receive declarations of interest on agenda items** Cllrs Clears, Roger-Jones and Gamblin declared personal interests in agenda item 4.4 as trustees of Wickham Community Association.
3. **To adjourn meeting to allow participation by members of the public** Not required.
4. **Agenda**

### 4.1 To receive external auditor's report

4.1.1 Recommendation that pages and paragraphs of minutes are consecutively numbered and initialled by the person signing the minutes. **The comments of the auditor were noted but it was agreed to recommend to Full Council that it continue with the current style and page numbering of minutes.**

4.1.2 Comply with internal auditor report recommendations regarding tender processes in the future. **Noted.**

### 4.2 To receive income and expenditure report for April – September 2013 **Received.**

4.3 To consider grant application from KCBA for a contribution towards the production of the Knowle Village Post. **Refer to next meeting.**

4.4 To consider payment of agreed £3,000 grant to WCA for work to the loos in this financial year rather than 2014/15 **Agreed to recommend to Full Council.**

5. **To identify any unmanaged risks within this committee's remit** None.
6. **Review effectiveness of communication, development of links with other community organisations and support for local democracy through making information more widely available** Continue to monitor.
7. **Recent correspondence/ reports from meetings attended of relevance to this committee** None.

Meeting closed 8pm.